

Sheraton Springfield Monarch Place

One Monarch Place, Springfield, MA 01144

Phone: (413) 781-1010

Fax: (413) 732-7560

Electrical Service Order Form

Event Information:

Hotel Contact – Steve Keegan

Email: skeegan@sheratonspringfield.com

ALL ORDERS MUST BE SUBMITTED BY FRIDAY, MAY 31, 2024

Pricing will increase for onsite orders by 100%

Quantity Order	Description	Price Per Day
_____	Standard 120 Volt Outlet	\$50.00
_____	Power Strip w/ Extension Cord	\$40.00
	Group has complimentary wireless internet	

Prices do not include 7% MA State Sales Tax

INDIVIDUAL VENDORS ARE RESPONSIBLE FOR ALL CHARGES

All charges for Electricity must be paid in advance unless prior credit arrangements have been made with the hotel.

Company Name: _____ Booth #: _____

Contact Person: _____

Billing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone #: _____ Email: _____

Credit Card Type: _____ Credit Card #: _____

Expiration: _____ Security Code: _____

Signature: _____ Date: _____